CHIEF NATIONAL GUARD BUREAU INSTRUCTION

JOINT ENABLING TEAM

References:

   a. DoD Directive 5105.77, 21 May 2008, "National Guard Bureau (NGB)"

   b. DoD Directive 5105.83, 05 January 2011, incorporating Change 1 on 30 September 2014, "National Guard Joint Force Headquarters—State (NG JFHQs-State)"

   c. DoD Report, 04 March 2014, "Quadrennial Defense Review 2014"

   d. NGB Guard Knowledge Online, "JET Baseline Training and Certification Requirements," <https://gkoportal.ng.mil/joint/J3/D02/B02/JET/ SitePages/ Home.aspx>.

1. Purpose. This instruction provides policy guidance and assigns responsibilities for National Guard Bureau (NGB) Joint Enabling Teams (JET) to provide liaison support to requesting States during domestic operations (DOMOPS), which includes natural or man-made incidents, National Special Security Events (NSSE), and major exercises.

2. Cancellation. This instruction and the related CNGB Manual supersede the NG-J3/7 Memorandum dated 07 March 2007, "Letter of Instruction for Request and Utilization of the National Guard Bureau J33 Joint Enabling Team (JET)."

3. Applicability. This instruction applies to all elements of the National Guard. The term "States" refers to all States, Territories, and the District of Columbia.

4. Policy. It is NGB policy that JETs deploy to affected States to satisfy the Chief of the NGB's (CNGB) responsibilities identified in references a, b, and c.

UNCLASSIFIED

a. JETs provide NGB liaison support to a DOMOPS event at the request of a State.

b. JETs include one to two *core JET member* Liaison Officers (LNO) from NG-J3/7 able to deploy to requesting Joint Force Headquarters-State (JFHQ-State) within 24 hours of notification. *Augmentee JET member* LNOs—subject matter experts (SME) from the National Guard Joint Staff (NGJS), Army National Guard (ARNG), and Air National Guard (ANG) directorates—are added to the team based upon the specific needs of the requesting State.

c. JETs assist States by facilitating requests for information (RFI) and requests for assistance (RFA) between NGB and a supported State, which enables States to focus on planning and response.

d. JETs use NGB's Joint Information Exchange Environment (JIEE) to manage RFIs and RFAs.

e. JETs provide shared situational awareness to the CNGB by providing situation reports (SITREP) to NGB, which include, at a minimum, the NG personnel and equipment status, RFAs generated for Emergency Management Assistance Compacts and other mutual aid agreements, and requests for a dual-status commander. All SITREPs are validated by the supported State before a JET submits them to the National Guard Coordination Center (NGCC).

f. JETs deploy with stand-alone communications equipment for unclassified Internet and voice capability.

g. JETs coordinate with the ARNG, ANG, and NGCC to facilitate sourcing of identified capability gaps and requirements.

5. <u>Definitions</u>. See Glossary.

6. <u>Responsibilities</u>. See Enclosure A.

7. <u>Summary of Changes</u>. This is the initial publication of CNGBI 3000.01.

8. <u>Releasability</u>. This instruction is approved for public release, distribution is unlimited. Copies are available at <http://www.ngbpdc.ngb.army.mil>.

9. <u>Effective Date</u>. This instruction is effective upon signing and must be reissued, cancelled, or certified as current within five years of its publication.

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Enclosures:

    A -- Responsibilities
    B -- JET Configuration and Organization
    GL -- Glossary

ENCLOSURE A

RESPONSIBILITIES

1. CNGB. The CNGB will use JETs to comply with responsibilities outlined in references a, b, and c:

    a. Sustain a modernized continuity of operations and be prepared to support civil authorities.

    b. Direct sustainment of capabilities to assist U.S. civil authorities and respond effectively to domestic man-made and natural disasters, including extreme weather events, pandemics, and industrial accidents.

    c. Provide the National Guard as critical support to DOMOPS as part of the National Defense Strategy.

    d. Facilitate synchronization and coordination of National Guard response to domestic events with supported and supporting States.

    e. Maintain Department of Defense—Office of the Secretary of Defense, U.S. Northern Command, and U.S. Pacific Command—situational awareness of National Guard forces and capabilities during a domestic event.

    f. Facilitate and de-conflict the use of National Guard forces among the States during DOMOPS.

    g. Ensure that adequate and balanced forces are available and responsive.

    h. Serve as the channel of communications on all matters pertaining to the National Guard between the Department of the Army and the Department of the Air Force, and the several States.

    i. Serve as a principal advisor to the Secretary of Defense through the Chairman of the Joint Chiefs of Staff on matters involving non-Federalized National Guard forces.

2. Director of Domestic Operations and Force Development Directorate (NG-J3/7). The Director of NG-J3/7 will:

    a. Designate the Current Operations Division (NG-J33) as the office of primary responsibility for all items regarding the development, implementation, training, mission coordination, and execution of the JET program.

b. Designate offices of coordinating responsibility within NG-J3/7 to provide personnel to support NG-J33 with core JET members as an additional duty.

c. Maintain a minimum of five core JETs with at least two members each ready to respond. JET composition will be based upon the size and complexity of the DOMOPS event and the supported State's RFA (see Enclosure B).

d. Fund JET communication packages through the NG7S program of record for non-standard communications equipment to provide JETs with stand-alone communications capability.

e. Fund temporary duty costs with NG-J3/7 funds for NGJS JET members to support DOMOPS events.

f. Issue certificates of completion to JET members who complete the JET baseline training requirements.

3. <u>Chief of NG-J33</u>. The Chief of NG-J33 will:

a. Maintain a pool of designated, trained, and qualified core JET members to draw from NG-J3/7, ready to deploy to an affected State within 24 hours of notification.

b. Maintain a pool of designated, trained, and qualified augmentee JET members who are SMEs from NGJS, ARNG, and ANG.

c. Identify full-time staffing responsible for developing and implementing the JET training program, and for coordinating and performing JET missions. This coordination element will include, at a minimum, a JET Coordinator, two JET officers in charge (OIC), and two JET noncommissioned officers in charge (NCOIC).

d. Coordinate with the NGJS, ARNG, and ANG for augmentation support.

e. Coordinate with the ARNG G3 and ANG A3 to determine the need to use Service LNOs. ARNG and ANG will fund their respective Service LNOs.

f. Manage "NG7S Program of Record" funds for non-standard communication equipment to provide stand-alone communications packages for up to five JETs.

g. Conduct quarterly JET synchronization meetings to validate JET recall rosters, conduct training, and ensure all designated JET members are prepared to support mission requirements.

h. Provide NGCC support to JET missions.

4. <u>NGCC</u>. The NGCC will relay RFIs, RFAs, and reports from the JET to the appropriate NGB action officers and senior leadership, and activate the Adaptive Battle Staff as directed.

5. <u>Chief of NG-J33, Chief of the Force Protection Division (NG-J34), Chief of the Future Operations Division (NG-J35), Chief of the Cyberspace Operations Division (NG-J36), Chief of the Joint Training and Exercise Division (NG-J37), and Chief of the Combating Weapons of Mass Destruction Division (NG-J39)</u>. The Division Chiefs of NG-J33, NG-J34, NG-J35, NG-J36, NG-J37, and NG-J39 each will:

a. Designate, in writing, a primary point of contact (POC) to be notified of JET mission requirements and provide a copy of the designation to the JET Coordinator.

b. Designate, in writing, a minimum of two personnel to serve as core JET members with preference for military in the grade of O3-O5 and E6-E7. Use civilians and contractors only if their job descriptions or performance work statements allow.

c. Verify that all designated JET members complete JET baseline training requirements and attend quarterly JET synchronization meetings.

d. Provide the NG-J33 JET Coordinator with personnel status changes to maintain an accurate JET member recall roster.

6. <u>Director of ARNG (DARNG), Director of ANG (DANG), and The Special Assistant to the CNGB (TSA)</u>. The DARNG, DANG, and TSA each will:

a. Designate, in writing, a primary POC from each Directorate to be notified of JET mission requirements and provide a copy of the designations to the JET Coordinator.

b. Designate, in writing, five personnel at either an O3-O5 or E6-E7 rank, or qualified civilians or contractors with the equivalent level of expertise, from each directorate as augmentee JET members. Use civilians and contractors only if their job descriptions or performance work statements allow.

c. Verify that designated JET members complete JET baseline training requirements and attend quarterly JET synchronization meetings.

d. Require the directorate POCs to provide personnel status updates for augmentee JET members to the NG-J33 JET Coordinator to maintain an accurate JET member recall roster.

7. <u>ARNG and ANG LNOs</u>. The ARNG and ANG LNOs will:

a. Augment the JET when directed by their respective Service chain of command to provide situational awareness to JET OICs regarding Service-specific capabilities and availability of resources.

b. De-conflict requested resources between multiple States and provide situational awareness of resource allocations to the JET OICs.

8. <u>JET Members</u>. All core and augmentee JET members will:

a. Provide NGB liaison support to a DOMOPS event upon approval by Directorate-level leadership.

b. Deploy within 24 hours of notification (core JET members); be prepared to deploy with core JET members or as follow-on augmentation (augmentee JET members).

c. Facilitate RFIs and RFAs between NGB and the supported States to enable the States to focus on planning and response.

d. Use NGB's JIEE to manage RFIs and RFAs.

e. Ensure all SITREPs are validated by the supported State before submitting them to NGCC.

f. Deploy with stand-alone communications equipment for unclassified Internet and voice capability.

g. Coordinate with the ARNG, ANG, and NGCC to facilitate sourcing of identified capability gaps and requirements.

h. Provide the JET Coordinator with up-to-date contact information for the JET recall roster.

i. Attend JET synchronization meetings.

j. Complete JET baseline training requirements identified on Guard Knowledge Online at reference d, which includes the following terminal learning objectives:

(1) JET 101.

(2) Using the NGB Automated Reporting System.

(3) Defense Support of Civil Authorities.

(4) Understanding Emergency Management Assistance Compacts.

ENCLOSURE B

JET CONFIGURATION AND ORGANIZATION

1. <u>JET Configuration</u>. Team composition will resemble one of the following, or variations thereof, based upon the size and complexity of the DOMOPS event and the requirements of the State.
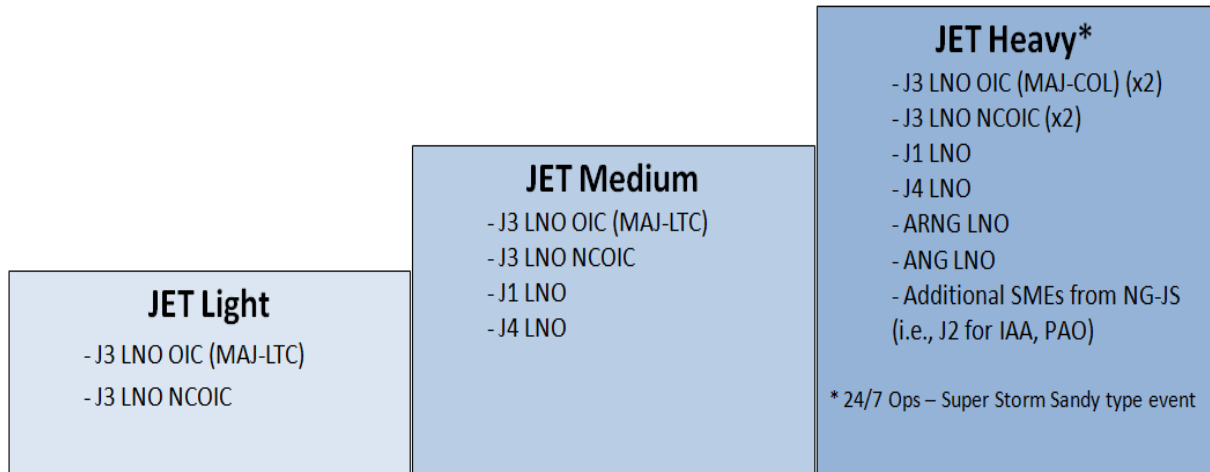

Figure 1. Three JET Configurations

2. <u>JET Organization</u>. A JET is tailored with specific staff augmentation based on a State's request. ARNG and ANG LNOs may be integrated into a JET to ensure NGB unity of effort. JET members assist States in identifying capability gaps and sourcing solutions.
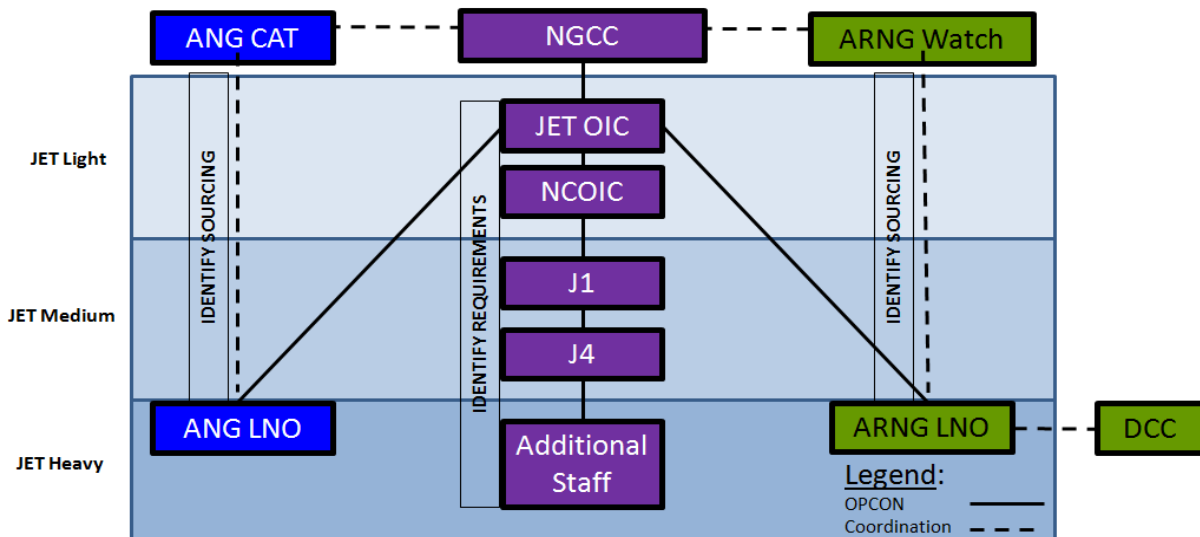

Figure 2. JET Organization Chart

GLOSSARY

PART I. ABBREVIATIONS AND ACRONYMS

ANG   Air National Guard
ARNG   Army National Guard
CNGB   Chief of the National Guard Bureau
DANG   Director of the Air National Guard
DARNG   Director of the Army National Guard
DOMOPS   Domestic operations
JET   Joint Enabling Team
JFHQ-State   Joint Force Headquarters-State
JIEE   Joint Information Exchange Environment
LNO   Liaison Officer
NCOIC   Noncommissioned officers in charge
NG-J3/7   Domestic Operations and Force Development
                          Directorate
NG-J33   Current Operations Division
NG-J34   Force Protection Division
NG-J35   Future Operations Division
NG-J36   Cyberspace Operations Division
NG-J37   Joint Training and Exercise Division
NG-J39   Combating Weapons of Mass Destruction Division
NGB   National Guard Bureau
NGCC   National Guard Coordination Center
NGJS   National Guard Joint Staff
NSSE   National Special Security Events
OIC   Officer in charge
POC   Point of contact
RFA   Request for assistance
RFI   Request for information
SITREP   Situation report
SME   Subject matter experts
TSA   The Special Assistant to the Chief of the National
                          Guard Bureau

PART II. DEFINITIONS

Adaptive Battle Staff -- Subject-matter experts from across National Guard
Bureau staffs who augment the National Guard Coordination Center's
structure and manning as the center's operational level increases. The
augmented staff in the National Guard Coordination Center ensures a single
reporting system and allows for more effective and efficient sourcing of
requirements during increased operational levels.

Domestic Coordination Cell -- Title 32 Liaison Officers task-organized throughout each of the 10 Federal Emergency Management Agency regions. When deployed by Division Commander to support a domestic operations event, it will coordinate with the on-ground National Guard Bureau Joint Enabling Team—or directly to the National Coordination Center if a Joint Enabling Team is not deployed—to ensure National Guard Bureau unity of effort and to optimize regional National Guard support to affected States. Its Liaison Officers may serve a dual-purpose as augmentee Joint Enabling Team members for the Army National Guard.

Domestic Operations Event -- Natural or manmade incident, National Special Security Event, or major exercise typically involving emergency management or homeland security.

National Guard Coordination Center -- A 24/7 communication node that serves as the National Guard Bureau's primary conduit of information between the Joint Force Headquarters-State and Federal levels for National Guard matters. It uses an Adaptive Battle Staff construct to increase manning structure during increases in operational levels.